

境外生輔導組

International and Mainland Students Guidance Section

一、位置 Location：

驚聲大樓 10 樓(T1001 辦公室) Ching-sheng Memorial Hall 10F (T1001)

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二、境輔組李美蘭組長

Mei Lan Lee, Section Chief of International and Mainland Students Guidance Section

學位生承辦人：

僑生 Overseas Chinese Students Advisers：趙芳菁小姐 Grace、梁瑋倩小姐 Iris

外籍生 Foreign Students Advisers：劉駿志先生 Gary、李靜宜小姐 Eva



大陸生 Mainland China Students Adviser：林淑惠小姐 Alice

交換生承辦人(校級)：

大陸生 Mainland China Exchange Students Adviser：王存方小姐 Romi

外籍生(含麗澤國際學舍)Foreign Exchange Students Adviser (Including Reitaku International House Specialist)：彭于禎小姐 Chanel (Ext.2318)

三、完整版行事曆 TKU Academic Calendar

中文版 Chinese Version	英文版 English Version
	

四、提供境外生相關資源，如有需求，請多加參考利用：

You can find relevant resources for foreign students at the following links.

國際暨兩岸事務處 Office of International and Cross-Strait Affairs 	國際處境外生導師機制 Academic advisor 	諮商暨職涯輔導組 Counselling and Career Guidance Section 
學教中心課業輔導預約系統 Student Learning Support Section, Center for Learning and Teaching 	生活輔導組獎助學金或法律諮詢服務 Student Guidance Section, Scholarship and Financial Aid and Legal Consultancy Service 	新生導覽影片 Foreign Student TKU Orientation Video 



五、107 學年度第 1 學期淡水校園境外生行事曆（預訂）

Tamsui Campus 2018-19 Fall Semester International Student Calendar

境輔組各活動增減若有調整，將透過學生信箱、學生線上社群及國際處網頁公告

If there are any changes on activities or breaking news, we will notify by email and post an announcement on our website.

日期 Date	星期 Day of the Week	事項 Events	承辦人 Case Officer
		境外生午餐座談 Foreign Students Lunch Meeting	
		僑生及外籍生工讀工作證申請 Foreign Student Application for Student Work Permit	靜宜姐 Eva、瑋 倩姐 Iris
2018/9/1	六	境外新生團體接機 New Foreign Students Airport Pickup Service	
2018/9/2~3	日~一	中華電信代辦手機門號服務(非強制性) Chunghwa Telecom Agency Services (Optional)	存方姐 Romi
2018/9/3	一	外籍生、陸生報到註冊及僑生體檢 Registration & Physical Examination in Mackay Memorial Hospital	
2018/9/3	一	外籍交換生華語分班測驗 Chinese Proficiency Examination for Foreign Exchange Students	靜宜姐 Eva
2018/9/4	二	僑生報到註冊及陸生體檢 Registration & Physical Examination in Mackay Memorial Hospital	
2018/9/4	二	外籍學位生華語分班測驗 Chinese Proficiency Examination for Foreign Degree Students	靜宜姐 Eva
2018/9/5	三	境外新生入學輔導講習會 TKU 2018-19 Overseas Freshman Orientation	瑋倩姐 Iris
2018/9/5	三	境外生迎新餐會 Tamkang University Overseas Freshmen Welcome Party	存方姐 Romi
2018/9/6	四	文、工、外語、國際研究、教育學院各系所(含進學班、轉學生)新生開學典禮；理、商管、全發院各系所(含大學部、進學班、轉學生、研究所)新生健檢暨安全講習(全發院於蘭陽校園舉行) Opening Ceremony for freshmen of Liberal Arts, Engineering, Foreign Languages, International Studies, all departments in Education College Medical Check-ups and campus safety lectures for all department in Science, Business Management, all departments in Global Development College (undergrads, graduates, evening program, transfers) (Global Development College Lanyang holds events in Lanyang Campus.)	
2018/9/7	五	理、商管、全發學院各系所(含進學班、轉學生)新生開學典禮；文、工、外語、國際研究、教育學院各系所(含大學部、進學班、轉學生、研究所)新生健檢暨安全講習 Opening Ceremony for freshmen of Science, Business Management, all departments in Global Development College (undergrads, graduates, students of evening programs, transfers)	



日期 Date	星期 Day of the Week	事項 Events	承辦人 Case Officer
		Medical Check-ups and campus safety lectures for Liberal Arts, Engineering, Foreign Languages, International Studies, all departments in Education College	
2018/9/7	五	學生繳費註冊截止日 Deadline for enrollment and payment	
2018/9/10	一	開始上課 Classes Begin	
2018/9/10~15	一至五	僑生基本學科課業輔導班報名	芳菁姐 Grace
2018/9/10~21	一~五	2018 學年度教育部清寒僑生助學金申請 Scholarships Registration for underprivileged Overseas Chinese Students	芳菁姐 Grace
2018/9/10~21	一~五	僑生及陸生台灣社會與文化課程選課(至境輔組辦理)	芳菁姐 Grace
2018/9/10~21	一~五	華語文課程選課(限僑生及外籍生，至境輔組辦理) Courses Signing-up for Chinese Lesson (Only for Overseas Chinese and Foreign Students, Applying at T1001)	靜宜姐 Eva
2018/9/12	三	麗澤國際學舍歡迎會 International House Welcome Party	于禎姐 Chanel
2018/9/13	四	移民署來校辦理新生居留證	
2018/9/17~25	一~二	加退選課程 Drop Add week	
2018/9/19	三	境外生發月餅慶中秋 Mid-Autumn Festival Party for Overseas Students	瑋倩姐 Iris
2018/9/24	一	中秋節(放假一天) Day-Off for Mid-Autumn Festival (no classes)	
2018/9/26	三	移民署來校辦理舊生居留證	
2018/9/28	五	外籍交換生繳交宿舍費及程序單截止日 Deadline for International Exchange Student Submit Dormitory Fee and Registration form	于禎姐 Chanel
2018/10/10	三	國慶紀念日(放假一天) National Day of the Republic of China (no classes)	
2018/9/25 起		Chat Corner 外語交流活動 (驚聲大樓 10 樓 12:10~16:00) Chat Corner language Exchange Activity	靜宜姐 Eva
2018/10 月起		國際文化萬花筒分享會 International Culture Kaleidoscope Sharing Activity (每週三 18:00-20:00，驚聲大樓 10 樓大廳)	淑惠姐 Alice 駿志哥 Gary
2018/10/22	一	全學期上課達三分之一(休、退學學生退 2/3 學雜費截止) Completion of 1/3 of the semester (students who defer or discontinue study will not be able to apply 2/3 refund of their tuition payment after this date)	



日期 Date	星期 Day of the Week	事項 Events	承辦人 Case Officer
2018/10/31	三	萬聖節跨文化之夜 Halloween - Talent Show	駿志哥 Gary
2018/11/3	六	校慶慶祝大會、校友返校日(蘭陽校園校慶活動) TKU Anniversary Celebration、Alumni Homecoming Day (Lanyang campus)	
2018/11/8	四	創校 68 週年紀念日 TKU 68th Founding Anniversary	
2018/11/12~ 18	一~ 日	期中考試週 Mid-Term Exams	
2018/11/17~ 18	六~ 日	麗澤國際學舍期中出遊 International House Mid-term travel	于禎姐 Chanel
2018/11/24~ 25	六~ 日	境外生文化之旅 International Students Cultural Trip	瑋倩姐 Iris
2018/12/1	六	大陸學生淡江行參訪活動	淑惠姐 Alice
2018/12/3	一	全學期上課達三分之二(休、退學學生退 1/3 學雜費截止) Completion of 2/3 of the semester (students who defer or discontinue study will not be able to apply 1/3 refund of their tuition payment after this date)	
2018/12/3~7	一~ 五	期中退選課程 Mid-semester Drop	
2018/12/31	一	調整放假(由教師自行擇期補課、12 月 22 日補行上班) Day-Off (No Class)(make-up work-day on 12/22 or decided by the teacher)	
2019/1/1	二	開國紀念日(放假一天) National Day of the Republic of China (no classes)	
2019/1/13	日	麗澤國際學舍歡送會 International House Farewell Party	于禎姐 Chanel
2019/1/14	一	外籍交換生國際學舍閉館 12:00 (麗澤、松濤五樓) Reitaku International House and Sung-Tao 5 th floor Closed for Winter Vacation (12 P.M.)	于禎姐 Chanel
2019/1/2	三	申請休學截止日 Application Deadline for deferral of Study	
2019/1/7~13	一~ 日	期末考試週 Final Exam Week	
2019/1/11	五	境外生新春餐會 Chinese New Year Party for International Students	瑋倩姐 Iris
2019/1/7~31	一~ 四	網路查詢學期成績 Final grades available for online checking	
2019/1/14~ 22	一~ 二	初選第 2 學期課程 Preliminary Courses Enrollment for Spring Semester	
2019/1/31	四	學期結束 End of Fall Semester	

